

University of Benin

Benin-City, Nigeria

Invitation to Tender for Identified Needs Assessment of Nigeria Public

Universities Second Phase Projects

(Re-Prioritized Projects)

1.0 Preamble

The University of Benin is desirous of implementing some projects to be financed from the Needs Assessment Project funds as stated above. Consequently, the University wishes to invite reputable contractors to bid for the implementation of the re-prioritized Projects. Interested Contractors with experience in building construction/supply and installation of generator are hereby invited to submit their company profile and tender documents for consideration

2.0 Description of the Projects and Tender Fees

S/N	PROJECTS	TENDER FEE (N)
	Group 1	
1	Lot II a: Proposed Studio for Faculty of Environmental Sciences	N100.000.00
2	Lot II b: Proposed Laboratory for Faculty of Veterinary Medicine	N30,000.00
3	Lot III: Proposed Central Animal House for Faculty of Veterinary Medicine	N50.000.00
4	Lot IV: Proposed Laboratory Building for Health, Safety and Environmental Education	N30,000.00
	Group 2	
1	Lot 4: Proposed Staff Offices for Faculty of Veterinary Medicine	N80.000.00
2	Supply and installation of Equipment for Veterinary Medicine	N50.000.00
	Group 3	
1	Lot 1 Proposed 2Nos. 250 Lecture Theatres for	N80,000.00

	Faculty of Life Sciences	
2	Lot IV: Proposed Lecture Hall/Seminar Room and Teaching Laboratory for Faculty of Pharmacy	N100,000.00
3	Lot 3a: Proposed Faculty Library for Ekewhuan Campus	N30,000.00
4	Lot 3b: Proposed Faculty Library for Faculty of Environmental Sciences	N30,000.00
	Group 4	
1	Lot III: Proposed Botanical Garden Services Extension at Site B	N50,000.00
2	Lot IV: Proposed Golf Course Development and Services	N50,000.00
3	Lot VI: Supply and Installation of 1000KVA Sound-Proof Lister Generator for the Faculty of Engineering	N50,000.00
	Group 5	
	Lot I: Proposed 2Nos. Main Bowl Football Pitches at Site B	N50,000.00

3.0 Tender Fees

All Interested Contractors have to pay the prescribed Tender Fee as listed above.

Bidding Criteria

Your Company should show the following:

3.1 Mandatory Requirements

- (i) Evidence of incorporation with Corporate Affairs Commission
- (ii) Evidence of Compliance with PENCOM Act. 2004
- (ii) Evidence of Compliance with Industrial Training Fund (ITF) Act No. 19 of 2011.

(iv) Evidence of Tax Clearance Certificate for the last Three (3) years (2012, 2013, 2014).

Other Requirements:

(v) Company Profile showing Organizational Structure, Names and Resume of Key Administrative/Technical Officers and their Phone Numbers. Certificate of Academic & Professional qualifications of the officers will be welcome information.

(vi) Provision of Company's VAT Certificates.

(vii) Evidence of Company's Financial Capability or possible assistance from the Bank.

(viii) Audited Accounts of the Company 2012, 2013 and 2014.

(ix) List of verifiable supplies previously handled by your Company in the last Five years. You must clearly describe the listed supplies, stating Clients, Dates of Award, Project duration. Dates of completion certificates are necessary. Listing of unverifiable projects may result in disqualification.

(x) Evidence of similar jobs done.

(xi) Evidence of involvement in the development of your Community or the University of Benin.

(xii) Evidence of previous legal actions, with a report describing the details, reasons and outcome of the litigation cases on previous construction or other projects.

(xiii) Health and Safety policy of the Organization.

5.0 Collection of Tender Documents

All interested Contractors after paying the prescribed Tender Fee at the University of Benin shall collect the Tender documents from the Office of the Director, Physical Planning, between the hours of 10.00am and 3.00pm weekdays from **16th February, 2015 to 30th March, 2015** on presentation of the current Tax clearance report and required receipts.

Note: All those Contractors that paid and collected bid documents previously are exempted from paying fresh tender fees but should produce their former receipts to enable them collect fresh bid documents.

6.0 Submission

All bidders are to submit the Commercial bid in a sealed envelope with Project title boldly written on the envelope and addressed to:

The Registrar.

Office of the Registrar,

University of Benin,

P.M.B.1154, Benin City,

Edo State.

The top hand corner of the envelope shall bear the name of the Project for which you are applying; example: Commercial bid "Lot I: Proposed 2Nos. Main Bowl Football Pitches at Site B" which will be written in Bold Green Felt Pen. The document shall be dropped in a Tender Box marked "**COMMERCIAL**" which shall be supplied for this purpose in Central Admission Office, Block B (Registrar's Office), Room 41.

7.0 Deadline for Submission

The document shall be submitted on or before **30th March, 2015 by 12 noon.**

8.0 Opening of Tender Documents

The commercial bid documents shall be opened on 30th March, 2015 immediately after 12 noon in the University Senate Chambers. All bidders are expected to attend.

Interested Members of the Public and Private sector, Non-Governmental Organizations and Journalists are invited to witness the opening of the documents/bids. After the opening, the bids shall be analyzed by the University Technical Committee. Only the least responsive bid Contractor shall be given an award.

9.0 List of Successful Companies

The list of successful Companies will be displayed on the University Notice Boards in the Vice-Chancellor's Office, Registrar's Office and the Director of Physical Planning Office.

Contact Person

For all enquiries regarding the tendering process, you may contact;

**The Director of Physical Planning,
Vice-Chancellor's Office,
University of Benin, Benin City.**

Please Note

- The Tender Fee is non-refundable
- The University of Benin is neither obliged to shortlist any Contractor nor to award the Contract to any Contractor or his agent.
- The University reserves the right to reject any bid.
- The University will not enter into any form of correspondence with Bidding Contractors.

Signed: G.O. Ogboghodo (Mrs).

Registrar